Southern Cross University and Strathfield College SVP Process

Step 1
- SCU and SC application form and all supporting documents to be submitted to appsydney@scu.edu.au
- SC admissions will not process application until they receive confirmation from SCU admissions the student will be issued with the university offer.

Step 2
- SCU admissions team to assess students academic eligibility into SCU program
- SCU admissions will forward all supporting documents to SC admissions at admissions@sc.nsw.edu.au to process English offer or receive estimation on number of English weeks required at SC.
- SCU admissions to issue conditional offer letter to agent/EduCo Regional Manager (RM) and to CC SC admissions team
- SCU offer will be issued in the agreed timeframe of 2 working days

Step 3
- SC admissions to issue English offer and to email agent/RM directly and to CC SCU admissions
- SC to notify SCU if university course intake dates need to be revised

Step 4
- Once student is ready to accept their offer, RM will assess the students GTE as per SCU guidelines.
- When GTE is approved by RM, SCU will issue the student with an unconditional offer letter and student can proceed with payment.

Step 5
- Payment for English to be sent directly to SC bank account
- Payment for main course to be sent directly to SCU bank account

Step 6
- SCU admissions will issue eCoE for main course when payment has been confirmed. (SCU does not issue coe on proof of payment). Agreed turnaround time will be 2-3 working days.
- SCU admissions will email eCoE to agent/RM and CC SC admissions.
- SC to issue English eCoE when proof of payment has been received.
- SC to email agent/RM and CC SCU Admissions.