

DIPLOMA OF BUSINESS ADMINISTRATION BSB50415

CRICOS Course Code: 087301A



CRICOS Code: 02736K
RTO Code: 91223
ABN: 85 168 435 667

TERM DATES 2017

Term 1 200hrs Unit start and end	16th January 2017-26th March 2017 (10 Weeks)
16 Jan to 19 Feb	BSBHRM506 – Manage recruitment, selection and induction processes 100
20 Feb to 26 Mar	BSBPMG522 Undertake project work 100
Holiday: 27 March 2017- 16 April 2017 (3 weeks)	
Term 2 200 hrs Unit start and end	17rd April 2017- 25th June 2017 (10 weeks)
17 April to 21 May	BSBFIM502 Manage payroll 100
22 May to 25 Jun	BSBADM506- Manage document design and development 100
Holiday: 26 June 2017- 16 July 2017 (3 weeks)	
Term 3 200 hrs Unit start and end	17th July 2017- 24th September 2017 (10 weeks)
17 July to 20 Aug	BSBADM502 Manage meetings 100
21 Aug to 24 Sep	BSBCUS501 Manage quality customer service 100
Holiday: 25 September - 08 October (2 Weeks)	
Term 4 200 hrs Unit start and end	09nd October- 17th December 2017 (10 weeks)
09 Oct to 12 Nov	BSBADM504- Plan and implement administrative systems 100
13 Nov to 17 Dec	BSBCMM401- Make a presentation 100
Holiday: 18 December 2017- 14 January 2018 (4 weeks*)	